



## **PENTEWAN VALLEY PARISH COUNCIL**

**Minutes of the Meeting of Pentewan Valley Parish Council held at Pentewan Village Hall, Glentowan Road Pentewan PL26 6DB on Wednesday 16 April 2025 at 7:30pm.**

**Present:** Cllrs Mike Ward, Miles Avery, Vicky Cartwright, Andy Cleverdon, Janice Williams and George Muskett

**In attendance:** Cllrs James Mustoe and Anne Barnes (Clerk).

### **(24/277) Apologies for Absence**

Apologies were received from Cllrs Richard Strawford, Toni Dowrick and Steve Street

### **(24/278) Minutes of a Meeting of Pentewan Valley Parish Council**

It was **RESOLVED** that the minutes of the Parish Council held 19 March 2025, be signed as an accurate record of the meeting.

### **(24/279) Declarations of Interest on Items on the Agenda**

Cllrs Avery declared an interest in agenda item 13d, Pentewan Car Park. Cllr Strawford had been granted a dispensation by the Parish Council to speak and vote on matters relating to the car park until May 2025. Cllr Muskett declared an interest in agenda item 6 grant application from Tregorrick Field Trust.

### **(24/280) Chairman's Announcements**

The Chair thanked Councillor Janice Williams for her service to the parish council over the past 4 years and wished her good luck for the future. Cllr William will continue to assist the council as member of the NDP steering group.

### **(24/281) Public Participation**

There were 2 members of the public attending the meeting as observers.

### **(24/282) Grant Application**

It was **RESOLVED** to award a grant of £250.00 to the Tregorrick Field Trust, toward the cost of a new tractor so the trust can continue operate the field and provide events for local community events.

### **(24/283) Crime and Disorder**

There were no reports, crime, or disorder

### **(24/284) Planning and Related Matters.**

PA25/02622. Non material amendment in relation to Decision Notice PA24/07349 dated 03/12/24 - We are proposing the previously approved orangery area of the

restaurant becomes of traditional construction with less glazing. It was **RESOLVED** that the clerk would advise the planning department that Pentewan Valley Parish Council supported this application.

**(24/285) Climate, Ecology & Environment Advisory Committee.**

Cllr Muskett gave an update from the meeting held on 14 April 2025; notes of the meeting had been circulated. Cllr Muskett advised that a volunteers maintenance day had been arranged for Sunday 18<sup>th</sup> May 25, at London Apprentice tree planting site and proposed that the Parish Council provide refreshments for the volunteers. It was **RESOLVED** that the Parish Council would provide up to £100.

**(24/286) White River Project**

Cllr Muskett advised that a community launch of the White River Project, Vision Plan was held on Wednesday 2nd April 2025 at The St Austell Arts Centre and was very well attended. Cllr Muskett asked if a link to the plan could be placed on the Councils Web site. The Clerk was requested to arrange this.

**(24/287) Neighbourhood Development Plan**

The Clerk advised that the NDP had been sent to Cornwall Council For SEA & HRA Screening. The End of year funding report had been submitted to Groundworks and the unspent funding would need to be returned. Future funding will be applied for once the new funding is available. It was **RESOLVED** to authorise payments to Groundworks for un-spent funding and to Plan Support.

**(24/288) Trewhiddle Village Defibrillator.**

The clerk gave an update on the installation of the defibrillator at Trewhiddle Village, which was hoped to be by the end of the Month. Cllr Cleverdon would provide training once the unit is installed.

**(24/289) Riverbanks**

Cllr Mustoe advised that Cornwall Council confirmed that a vegetated wall would be installed at the eroded areas along the river bank the works had been scheduled to start in the autumn.

**(24/290) Menagwins Car Park**

No new concerns had been reported.

**(24/291) Highways Matters**

The Parish Council had received comments regarding parking in North Road Pentewan and on Pentewan Road at London Apprentice. The Parish Council would be able to apply for highways funding for parking restrictions at both locations if necessary. Consultation with the local community would be required before any changes could be introduced.

Cllr Avery raised concerns about parking at the Into The Woods Public House, causing obstruction at the entrance to the village. The Clerk was requested to write to the business regarding the concerns.

Flooding along the causeway at London Apprentice the clerk was requested to report

the issue to the highways department.

Cllr Ward raised concerns about a large crack appearing on the retaining wall next to the highway at the entrance to The Terrace. The clerk was requested to contact highways and request an inspection.

Cllr Cleverdon advised that following the report to highways regarding concerns about the road surface at Sunny Corner, a motorcyclist was involved in a road traffic accident at the same spot. The clerk was requested to contact highway again regarding this incident.

### (24/292) Pentewan Car Park

It was **RESOLVED** to agree the maintenance charges for the parking payment machines.

### (24/293) Pentewan Toilets

There were no concerns.

### (24/294) Financial Matters

a) The current financial position was noted, and the following payments were authorised.

Invoice Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid
01/04/2025	DD	Cornwall Council	802529493	Business Rates- Menagwins Car Park	4400/240	55.95	-	55.95
25/03/2025	DD	BT Group	M074 T3	Pentewan Car Park Broadband	4510/300	52.68	8.78	43.90
04/04/2025	DD	Access Paysuite	351801	Parking Transactions	4500/300	275.16	45.86	229.30
09/04/2025	DD	Access Paysuite	352397	Parking Transactions (VAT Exempt)	4500/300	6.94	-	6.94
04/04/2025	DD	Corona Energy	IN0002803291	Toilets Electricity	4405/250	31.94	1.52	30.42
04/04/2025	DD	Corona Energy	IN0002803292	Pentewan Car Park Electricity	4405/300	40.13	1.91	38.22
31/03/2025	DD	Unity Trust	109	Bank Charges	4115/220	6.00	-	6.00
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30/04/2025	BACS	Salaries	April 2025	Staff Costs	4000/200	918.63	-	918.63
09/04/2025	BACS	Cornwall Council	8100564973	CEO-Car Park	4505/300	123.67	-	123.67
01/04/2025	BACS	Rialtus	SM32322	maintenance licence	4145/220	243.60	40.60	203.00
01/04/2025	BACS	Rialtus	SM32323	Tax Digital VAT system	4145/220	139.20	23.20	116.00
20/03/2025	BACS	APS Construction Ltd	3726	Toilet Cleaning contract	4415/250	2,775.00	462.50	2,312.50
28/03/2025	BACS	Plan Support	2025/01	NDP consultant	4350/240	932.00	-	932.00
08/04/2025	BACS	Access Paysuite	352177	Annual Maintenance	4145/220	407.29	67.88	339.41
01/04/2025	BACS	Pentewan Sands	11252	Car Park Lease	4535/300	1,440.00	240.00	1,200.00
01/04/2025	BACS	Pentewan Sands	11253	Bus shelter lease	4335/240	5.00	-	5.00
01/04/2025	BACS	Groundworks UK	NGP-13928	Unspent Grant Funding NDP		4,838.45	-	4,838.45
						<b>12,291.64</b>	<b>892.25</b>	<b>11,399.39</b>

Copies of the month end accounts had been sent to all Cllr for checking.

### (24/295) External Auditor

Additional requirements on Intermediate review & 5% Tests 24/25

- It was confirmed there has not been any significant events after the year end March 25 that would impact financial statements Assertion 8
- It was confirmed that the Parish Council has budgeted for adequate but not excessive reserves.
- Note Assertion 1 and 3 were noted.
- It was confirmed there was conflict of Interests.

It was **RESOLVED** that the Additional requirements had been met.

**(24/296) A390 Grass cutting.**

It was **RESOLVED** to accept the A390 grass cutting contract price.

**(24/297) Correspondence Received**

Cornwall Community Flood Forum offered flood resilience awareness; the clerk will invite to a future meeting.

**(24/298) Meetings/Training Attended**

The following meeting and training were attended.

<b>Date</b>	<b>Meeting</b>	<b>Attendees</b>
16/4/25	Smaller councils meeting	The Clerk
2/4/25	White River Launch	SS, GM, TD &VC

**(24/99) Dates for the Diary**

<b>Date</b>	<b>Meeting</b>	<b>Location</b>
23/04/2025	South CAP	Online
14/05/2025	Parish Council AGM	Pentewan Village Hall

**(24/300) Dates of Meetings**

Dates of the forthcoming Parish Council Meetings which will be held from 7pm at the Pentewan Village Hall, Glentowan Road Pentewan PL26 6DB. Unless otherwise stated: (AGM) 14 May 2025, 18 June 2025, 16 July 2025, 20 August 2025, 17 September 2025, 15 October 2025, 19 November 2025, 10 December 2025.

**(24/301) Exclusion of the Public and Press**

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was **RESOLVED** that because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for agenda item 22.

**(24/302) Staffing Matter**

Agenda item  
See Confidential minute.

**The Meeting Closed at 20:19pm**

**Date .....**