



PENTEWAN VALLEY PARISH COUNCIL

Minutes of the Meeting of Pentewan Valley Parish Council held at Pentewan Village Hall, Glentowan Road Pentewan PL26 6DB on Wednesday 19 February 2025 at 7:00pm.

Present: Cllrs Miles Avery, Vicky Cartwright, Toni Dowrick, Andy Cleverdon, Janice Williams and George Muskett

In attendance: Cllrs James Mustoe and Anne Barnes (Clerk).

Cllr Cartwright took the chair.

(24/224) Apologies for Absence

Apologies were received from Cllrs Steve Street, Richard Strawford, Mike Ward and Michael Bunney.

(24/225) Minutes of a Meeting of Pentewan Valley Parish Council

It was **RESOLVED** that the minutes of the Parish Council held 15 January 2025, be signed as an accurate record of the meeting.

(24/226) Declarations of Interest on Items on the Agenda

Cllrs Avery declared an interest in agenda item 13d, Pentewan Car Park. Cllr Avery had been granted a dispensation by the Parish Council to speak and vote on matters relating to the car park until May 2025.

(24/227) Chairman's Announcements

The Chair Announced that the Town and Parish Council elections for Cornwall were due to take place on 1st May 2025.

(24/228) Public Participation

David Rudge Chair of the Pentewan Village Trust gave members an overview of the future plans for the Pentewan Village hall.

(24/229) Cornwall Councillor Reports

Cllr Mustoe's report had been circulated.

Cllr Mustoe had been approached by the current owners of Sunny Valley Holiday Park who asked if they relocate a memorial bench somewhere in Pentewan Harbour. Would the Parish Council consider taking care of the upkeep of the bench until a new permanent location could be found. The clerk will contact the current owners and get more information and report back to the next meeting.

(24/230) Crime and Disorder

The Clerk reported that there were no incidents recorded on the local police website. Cllr Dowrick reported that she noticed some item had been dumped in the river near on the trail from Menagwins Car Park.

(24/231) Planning and Related Matters.

- (i) PA25/00646. Outline Planning Permission with some matters reserved (Access) for a proposed development of up to 77 extra care apartments (C3) and associated works. Pentreva Bungalow the Blantyre Centre Truro Road St Austell. It was **RESOLVED** that the clerk would advise the planning department that Pentewan Valley Parish Council have no objections to this application but would request that the EIA is completed in full, and that tree planting be included to fill in the gaps on the development boundary.

(24/232) Climate, Ecology & Environment Advisory Committee.

Cllr Muskett advised that the tree planting volunteer event at Levalsa Meor, London Apprentice in February 2025 was a great success up to 30 volunteers attended over 3 days and 680 trees, funded by Forests for Cornwall, were planted. Notes of the meeting held on 17 February 2025 had been circulated.

(24/233) White River Project

Cllr Muskett advised that the White River Project Plan had been signed off on 11 February 2025. A small subcommittee had been formed to launch the plan to the public.

(24/234) Neighbourhood Development Plan

The Clerk advised that following changes to the NPPF and a change to how housing needs are calculated Cornwall Council are reviewing their policies. This means that the figures in the NDP need to be reviewed. The NDP steering group had contacted Cornwall Council Planning to request an indicative housing needs figure, the response stated that a figure would be offered soon, but the process had proved more complex than anticipated. The NDP can not go forward until the new figures are received. Cornwall Council Also have a consultation asking for a "call for sites" Members suggested it would be best that the NDP steering group advise on this before responding.

(24/235) Town and Parish Elections 2025.

The Clerk circulated copies of the CALC guide to Town & Parish Council Elections in Cornwall and run through the time table for the Pre-Election Period (PEP) and advised Councillors of their duty under the code of conduct during the election period. Elections Packs would be collected by the clerk on 7th March 2025. Packs would be available on line at Cornwall Councils Web site.

(24/236) Riverbanks

A new section of the river bank erosion had been reported to the Environment Agency, the other section is still fenced off awaiting works to start. Cllr Dowrick advised that sewage had been seen entering the river from the Menagwins Waste

Water Site on 11 February 2025 it was a dry day and no alerts were given. Cllr Mustoe said he would report the incident to the EA for investigation.

(24/237) Menagwins Car Park

The clerk advised that the fly tip was eventually removed by BIFFA.

(24/238) Highways Matters

A resident had highlighted a number of pot holes along North Road and Glentowan Road, as there are no pavements this is making it difficult for residents and vehicles. A list of drains across the parish had been found it would be passed to the clerk.

(24/239) Pentewan Car Park

- (i) Waste and Cleansing Charges on devolved land it was **RESOLVED** to accept the changes proposed by Cornwall Council..
- (ii) Off Street Service Level Agreement. It was **RESOLVED** to accept the Off-Street Service Level Agreement for West End Car Park.

(24/240) Pentewan Toilets

A Tender Notice had been posted for the cleaning contract on the Parish Councils website and noticeboards.

(24/241) Financial Matters

- a) The current financial position was noted, and the following payments were authorised.

Invoice Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid
	DD	Cornwall Council	802529493	Business Rates- Menagwins Car Park	4400/240	-	-	-
25/01/2025	DD	BT Group	M072 LV	Pentewan Car Park Broadband	4510/300	52.68	8.78	43.90
06/02/2025	DD	Access Paysuite	339854	Parking Transactions	4500/300	206.64	34.44	172.20
10/02/2025	DD	Access Paysuite	340286	Parking Transactions (VAT Exempt)	4500/300	5.72	-	5.72
06/02/2025	DD	Corona Energy	IN0002698352	Toilets Electricity	4405/250	39.58	1.89	37.69
06/02/2025	DD	Corona Energy	IN0002698353	Pentewan Car Park Electricity	4405/300	42.67	2.03	40.64
31/01/2025	DD	Unity Trust	Apr-00	Bank Charges	4115/220	6.00	-	6.00
	DD				115/999			-
28/02/2025	BACS	Salaries	Feb 25	Staff Costs	4000/200	874.13		874.13
13/02/2025	BACS	Cornwall Council	8100547814	CEO-Car Park	4505/300	132.85	-	132.85
13/01/2025	BACS	SLCC	QL206474-1	Audit Training - Clerk	4060/220	144.00	24.00	120.00
22/02/2025	BACS	South West water	5088704585	Toilets Water	4410/250	172.24	-	172.24
22/01/2025	BACS	Bleed Control	2	Bleed Control Kit in Defib	4340/240			
						1,676.51	71.14	1,605.37

Copies of the month end accounts had been sent to Cllr Williams and the Chair for checking.

(24/242) Local Maintenance Partnership 2025-26

It was RESOLVE to accept the Local Maintenance Partnership funding for 2025-26.

(24/243) Grass Cutting Agreement A390 2025-26

It was **RESOLVED** to accept the Grass Cutting agreement funding for 2025-26.

(24/244) Trehiddle Village Defibrillator.

It was **RESOLVED** to install a defibrillator at Trehiddle Village from Duchy

Defibrillators, subject to approval from the site owner. The clerk will contact the owners for permission.

(24/245) Annual Residents Newsletter.

From the quotations received, it was **RESOLVED** to accept the quote from St Austell Print for the design, printing and postage of the annual newsletter.

(24/246) Correspondence Received

- (i) Response from Noah Law MP regarding Agricultural Property Relief was noted.
- (ii) A Resident comments regarding the Wing Shed London Apprentice was discussed the Clerk had contacted the owners and discussed some solutions and actions had been taken. The clerk would send a response to the resident.

(24/247) Meetings/Training Attended

The following meeting and training were attended.

Date	Meeting	Attendees
28/01/2025	Newsletter	Clerk, Cllr Mustoe
11/02/2025	White River Project	Cllr Muskett

(24/248) Dates for the Diary

Date	Meeting	Location
23/04/2025	South CAP	Online
21/03- 6/04 2025	Clean Keep Britain tidy	Great British spring clean

(24/249) Dates of Meetings

- a) It was **RESOLVED** to adopt the new calendar of meetings to ensure compliance with election legislation.
- b) Dates of the forthcoming Parish Council Meetings which will be held from 7pm at the Pentewan Village Hall, Glentowan Road Pentewan PL26 6DB. Unless otherwise stated: 19 March 2025, 16 April 2025, 14 May 2025, 18 June 2025, 16 July 2025, 20 August 2025, 17 September 2025, 15 October 2025, 19 November 2025, 10 December 2025.

(24/250) Exclusion of the Public and Press

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was **RESOLVED** that because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for agenda item 24.

(24/251) Staffing Matter

See confidential minute

The Meeting Closed at 20:45pm

Date

Chair.....