Pentewan Valley Parish Council
West End Car Park

Application for Residents/Business Parking Permit
1 September – 31 August

Name	
Address Postcode:	
Telephone No	Email
Permits are only available to permanent residents of Pentewan, and you should enclose proof of residency with this form.	
Proof of residency provided.	
(If applicable, signature of a parish councillor)	

I hereby apply to Pentewan Valley Parish Council for the issue to me of

First resident permit @ £50	1
Second or subsequent permits @ £100 each	*(Indicate number required)*
Car Registration Number (s)	

BACS is the preferred method of payment and the council's account details are **Unity Trust Bank – Pentewan Valley Parish Council – 60 83 01 – 20394466.** If you wish to pay by cheque, please make it payable to Pentewan Valley Parish Council.

I confirm that I am a permanent resident of Pentewan Signature:

This form should be returned (together with proof of residency/V5 if form has not been endorsed by a parish councillor) to: The Parish Clerk

Pentewan Valley Parish Council
Ashlyn House, Crown Road
Whitemoor, St Austell PL26 7XH
Email: clerk@pentewanvalley-pc.gov.uk
Phone:07506 700024

PARKING PERMITS TERMS AND CONDITIONS

The issue of parking permits is offered in good faith. If there is evidence of misuse, the council reserves the right to withdraw the facility from individuals

Resident Permit

1. Permits are available for any person over the age of 17 who can evidence that they are a permanent resident of Pentewan.
2. Each permit has only one vehicle registration and is not transferable
3. Resident Permit fees are: £50 for the first permit, and where available, £100 for the second permit.
4. Residents will have to provide the Eligibility Evidence required for a Resident permit
5. Resident permits are issued Annually from 1st Sept to 31 August each year.
6. A resident who has long term care needs and requires the attention of a Carers who does not live within the same address can apply for a Carers permit.
7. Residents will have to provide Eligibility Evidence required for a Carers permit
8. A Carers permit cost £50 and only one Carers permit will be issued per household.

Business Permits

1. Permits are available for any business that can provide evidence that their business property falls within Pentewan.
2. Permits registered to a business address fees are £50 for the first permit, and where available, £100 for the second permit.
3. Businesses can also purchase books of parking permits which they can pass on to their staff to use.
4. Each book costs £20 and contains 20 tickets, each ticket is valid for one day only, from 10am until 7pm
5. The date and vehicle registration number must be filled in and the ticket should be displayed in a prominent place in the vehicle.
6. Failure to fully complete the ticket will invalidate it and may result in a Fixed Penalty Fine.

Replacement permits:

1. Replacement permits for change of vehicle, lost or stolen permits will incur a £10 administration fee
2. It is entirely at the discretion of the Council as to whether a replacement permit is to be issued
3. The original permit will become invalid and must be returned to the Council within 10 working days of the replacement being issued.
4. Permits must be displayed at all times when the vehicle is parked in the car park.
5. Permit holders must abide by the car park restrictions as displayed on the tariff boards within the car park.
6. Resident permits are issued Annually from 1st Sept to 31 August each year, mid-term permits costs will be calculated pro rata.

General Conditions

1. The Council may suspend the use of the parking bays whenever when reasonably necessary alternative parking will not be provided.
2. When a permit holder ceases to reside at the address for which the permit was issued, the permit will no longer be valid and must be returned to the Council. No refunds will be given.
3. Any breaches of the terms and conditions outlined above (such as failing to display the permit correctly) may result in a Penalty Charge Notice being issued.
4. It is an offence, under Section 115 of the Road Traffic Regulation Act 1984, for anyone to knowingly make a false statement to obtain a parking permit for himself or any other person.

Data Protection

- The information you provided will be held by Pentewan Valley Parish Council and used by us to process the issue of Parking permits and enforcement action.
- Your information may be shared with Cornwall Council's Civil Enforcement Department if required for enforcement action but will not be used for any other purpose by Pentewan Valley Parish Council and will not be passed onto any other third party without your permission
- The information you provide on this form will be retained for a maximum of one year after the expiry of the tickets, after which period it will be destroyed in a secure manner.
- Electronic data will be maintained in a secure manner.