



PENTEWAN VALLEY PARISH COUNCIL

Minutes of the Meeting of Pentewan Valley Parish Council held at Pentewan Village Hall, Glentowan Road, Pentewan. PL26 6DB on Wednesday 10 December 2025 at 7pm.

Present: Cllrs Mike Ward, Toni Dowrick, Miles Avery, and George Muskett.

In attendance: Cllrs James Mustoe, Julie Cunningham and Anne Barnes (Clerk).

FPC25/157 Apologies for Absence

Apologies were received from Cllrs Steve Street, Jake Bonetta, Richard Strawford and Andy Cleverdon

FPC25/158 Minutes of a Meeting of Pentewan Valley Parish Council

It was **RESOLVED** that the minutes of the Parish Council held 19 November 2025, be signed as an accurate record of the meeting.

FPC25/159 Declarations of Interest on Items on the Agenda

Cllr Avery declared an interest in agenda item 13d Pentewan Car Park. Cllr Avery had been granted a dispensation by the Parish Council to speak and vote on matters relating to the car park.

FPC25/160 Chairman's Announcements

The Chairman expressed gratitude to Councillors Miles Avery, Toni Dowrick and James Mustoe for their prompt response and cooperation in meeting with the Environment Agency after the flood alarm sounded at Pentewan Village on 9 December 2025

FPC25/161 Public Participation

There were 2 members of the public present who wished to raise concerns regarding planning application reference PA25/00889/PREAPP. The Chair advised that Pre applications are not formal applications for planning, instead it was an opportunity for applicants seek guidance from Cornwall Councils planning department on whether or not a formal planning application would be supported. The recent public consultation was held by Persimmons Homes as part of this process. The Chair stressed that, until a formal planning application is submitted, the Parish Council was unable to make any decisions or express a predetermined view on the matter. Councillors indicated their willingness to arrange a separate public meeting for members of the community, should a formal planning application be submitted and if such a meeting is required.

FPC25/162 Cornwall Councillors Report

Report from Councillor Mustoe

Councillor Mustoe's report had been circulated prior to the meeting. In his report, he confirmed that he had notified the Environment Agency (EA) of the recent flood warning and subsequently met with EA representatives at Pentewan Village to discuss the situation. Furthermore, Councillor Mustoe indicated his intention to speak with the EA regarding the condition of the sand bar on the beach.

Report from Councillor Cunningham

Councillor Cunningham's report had also been distributed. She stated that she had been in contact with Cormac regarding the ongoing works on Kingswood Bridge. The barriers at the site remain in place, and Councillors expressed concerns about the safety of the new structure, emphasising that more secure fencing is required to ensure the safety of users, particularly horses.

FPC25/163 Clerks Report

The Clerk provided an update on the actions undertaken since the previous meeting. This included ongoing developments related to the installation of electric vehicle (EV) charging units, enhancements to the car park fencing, and the quotations for line marking within the car park.

FPC25/164 Crime and Disorder

No new information was available

FPC25/165 Planning Applications and Related Matters

- a) No new planning applications had been received
- b) Pre application Gewans Farm St Austell. Cllrs Street and Cllr Muskett had attended the public consultation held by Persimmons Homes on the 24 November 2025.
- c) The call for sites was noted and would be passed to the NDP Steering group for review.
- d) The Queen Elizabeth Housing project letter was noted and would be passed to the NDP Steering Group for review.

FPC25/166 Neighbourhood Development Plan

The clerk gave an update on the NDP meeting, the minutes had been circulated. The NDP Reg 14 consultation closed on 7 December 2025 with a total of 56 responses on the Go-collaborate platform and some further email responses. The responses will now be analysed and reported on by our consultant. In the New Year, the plan will move into the Reg 16 phase with Cornwall Council.

FPC25/167 Climate, Ecology & Environment Advisory Group.

Cllr Muskett advised that there was no meeting held in December.

FPC25/168 Enhanced LMP Grant funding for 2025-2026

This item was deferred until the January meeting.

FPC25/169 Riverbanks

Councillors raised concern that the river bank erosion continued to worsen. Cllr Mustoe offered to follow up with the EA.

FPC25/170 Menagwins Car Park

There were no concerns.

FPC25/171 Highways Matters

The Clerk will seek quotes for a Parish Sign to be installed on Tregorrick Road. Cllr Mustoe offered to contact Cormac for advice/ approval.

Following works on Pentewan Hill the gullies had been tarmacked over, stopping the flow to the drains. Cllr Mustoe offered to contact Cormac regarding this matter.

FPC25/172 Pentewan Car Park

It was **RESOLVED** to accept a quote from Cornwall Signs for EV parking signage in the car park. Cllr Avery suggested that a motorcycle bay be added to the car park by the adjacent to the weighbridge gate. The clerk would add this to the specification for the line marking quote. Screening for the new fencing delayed the Clerk would contact the contractor for an update.

The clerk advised that 3 parking charge notices had been issued in November.

FPC25/173 Pentewan Toilets

There were no concerns.

FPC25/174 Pentewan Square

The Christmas lights had been installed in the Square; the bench repairs were due to take place in January 2026.

FPC25/175 Financial Matters

- Changes to the bank fees and charges were noted.
- The current financial position was noted and the following payments were authorised.

Invoice/Payment Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid	Comments
01/12/2025 DD		Cornwall Council	802529493	Business Rates- Menagwins Car Park	4400/350	52.00	-	52.00	Paid over 10 months
25/11/2025 DD		BT Group	M082Q2	Pentewan Car Park Broadband	4510/300	47.95	7.99	39.96	
DD		Access Paysuite		Parking Transactions	4500/300			-	Invoice not available
04/12/2025 DD		Access Paysuite	401472	Parking Transactions (VAT Exempt)	4500/300	5.00	-	5.00	
DD		Corona Energy		Toilets Electricity	4405/250			-	Invoice not available
DD		Corona Energy		Pentewan Car Park Electricity	4405/300			-	Invoice not available
30/11/2025 DD		Unity Trust	117	Bank Charges	4115/220	6.00	-	6.00	
09/12/2025 DD		Hugo Fox		Domain Emails	4140/220	20.99	3.50	17.49	Set amount (invoice not available)
08/12/2025 DD		HMRC	Q3	Employer NI	4000/200	118.66	-	118.66	
31/12/2025 BACS		Staff Costs		Salaries, Dec 2025	4000/200	882.24	-	882.24	
03/12/2025 BACS		Cornwall Council	8100634246	CEO November	4505/300	163.50	-	163.50	
31/10/2025 BACS		Metric	3640	Back office System	4525/300	559.20	93.20	466.00	
08/12/2025 BACS		Anne Barnes	Q3	Clerk Expenses	See below	245.97	-	245.97	
05/12/2025 BACS		Village Hall Trust	008	Hall Hire	4105/220	90.00	-	90.00	
						2,191.51	104.69	2,086.82	

Copies of the month end accounts had been sent to all Cllr for review.

FPC25/176 Correspondence Received

No additional Correspondence was received.

FPC25/177 Meetings/Training Attended

Cllrs Street, Cllr Bonetta and Cllr Muskett had attended the public consultation held by Persimmons Homes on the 24 November 2025.

The Clerk attended the smaller councils meeting on 25 November 2025

FPC25/178 Dates for the Diary

Date	Meeting	Location
16/1/2026	NDP/EA Coastal management	On line 11.30 am
28/1/2026	CAP	On Line 6-8pm
28/1/2026	NDP Steering Group	Pentewan Village Hall 7pm

FPC25/179 Dates of Future Meetings

Dates of the forthcoming Parish Council Meetings which will be held from 7pm at the Pentewan Village Hall, Glentowan Road Pentewan PL26 6DB. Unless otherwise stated: 21 January 2026, 18 February 2026, 18 March 2026.

The Meeting Closed at 19:50pm

Signed Chairman

Date